**SEN Flow Chart**A potential SEN is identified by parent, teacher or outside agency.

**Monitoring:**A concern is raised by the child’s parent or class teacher.  
The class teacher is responsible for informing the SENCO.

A meeting takes place involving parents where it is decided if the further monitoring is required or if an IEP is necessary.

**Stage One**

**No   
SEN  
concern**

**Monitoring:**A concern is raised by outside agency.  
The SENCO arranges a meeting involving all stakeholders (including parents and class teacher) to discuss concern.

Actions are put in place on an IEP

**Ongoing Monitoring:**Ongoing monitoring (by class teacher) of the provision outlined on the IEP. The child’s progress is monitored closely by class teacher for a half term and observations b y SENCO if necessary. The date for the review is noted on the IEP. The class teacher will discuss progress with SENCO after half a term.

**Stage Two**

The child’s needs are met. Progress is referenced on the IEP. The child may continue to need intervention to support their progress. The class teacher is responsible for passing information onto SENCo and continue monitoring progress.

Individual Education Plan

In school  
assessment

**Concerns remain.**

**The teacher continues   
cycle of assess, plan, do,   
review.**

Additional and different support  
in place

Review of targets and plan next cycle

**Stage Three**

**EHCP**If concern continues and additional and different support exceeds the funding delegated to the school budget for SEN an application for an EHCP will be completed. Parents will be involved in the process.

**Review identifies external advice needed**Parents informed of further concerns and agree to the referral. Support is requested from outside agencies for advice and assessment. Parents are informed of outcome.  
Continue to assess progress and collect evidence.

**No further concern**  
If child is on track and there is no further concern they are removed from register after a period of time and the attainment is reviewed through existing pupil progress reviews within school involving class teacher and SLT.

learner change

Needs of the learner change

learner change

Needs of the learner change

learner change

Needs of the learner change